

Northern Territory Police



# EMPLOYEES LICENCE

## INFORMATION & REQUIREMENTS

### IMPORTANT INFORMATION:

An application for a Licence should be **lodged in person** at the nearest Police Station where possible, or with Police on a rural patrol. Applications should not be mailed in to the Firearms Policy and Recording Unit (FPRU).

You must make payment **in full** and provide **proof of ID** at the time of application.

A **new photograph** will must be taken (by police) or supplied each time you lodge an application.

There is no renewal system in the NT - each and every application is a fresh application under *the Firearms Act (the Act)*, and all supporting documentation must be provided on **each** occasion.

FPRU will undertake a criminal history check (NT & Nationally) for every application. Ensure you answer **all four questions** in the criminal and personal history declaration in full and disclose all history. It is an offence punishable by imprisonment to provide false information in connection with an application under *the Act*.

In order to qualify for an Employees Licence you are required under *the Act* to have completed an approved Firearms Safety and Training Course (FSTC) or, for category AB only, hold a current AB Shooter licence. **On each application, the applicant is required to attach proof of having successfully completed this training within the last 5 years or as applicable. A copy of the FSTC issued by the instructor is required.**

- **Government employees** in accordance with their departmental policy.
- **Security Guards** are required to complete the course **each year** (must be with an NT Police approved FTSC instructor) and for the first issue of such a licence, have been briefed by an NT Solicitor on the 'Justification' provisions within sections 27, 28, and 29 of the *Criminal Code*.
- Applicants working in other areas such as primary production are required to complete the Firearms Training and Safety Course every five years - this also applies to H class component of A, B & H licences for pilots and sole owner/operators.

The Commissioner has approved Firearm Safety and Training Courses provided by the following persons:

- Australian Security Training                      phone: 0412 430 200 or (08) 8988 4177                      -Darwin  
    **(James Graham)**
- Sureline Security & Firearm Training              phone: 0427 612 789 or (08) 8988 2369                      -Darwin  
    **(Dan Carroll)**
- Survival & Field Safety Australia                  phone: 0400 296 179 or (08) 8953 7111                      -Alice Springs  
    **(Mark Butler)**
- Paladin Firearm Solutions                              phone: 0428 588 515 or (08) 8971 7355                      -Katherine  
    **(Pat Carmody)**
- Mr **David Farlam**                                      phone: 0459 527 057 or [info@morningstartraining.com.au](mailto:info@morningstartraining.com.au) -All NT

**Your Employer**, or other authorised person, is required to complete the bottom half of the application form confirming that you require an employee's licence and what categories of firearms you are required to use through your employment. This may be yourself if you are the owner/manager/director.

**Ensure** both the top half (employee) and bottom half (employer) of the application is **signed and dated**.

Without this documentation, the Commissioner cannot grant an Employees Licence.

**For further information, please contact the Firearms Policy and Recording Unit on**  
[FirearmsRegistry@pfes.nt.gov.au](mailto:FirearmsRegistry@pfes.nt.gov.au)